

Approved

Town of New Boston Selectmen's Meeting June 16, 2014

PRESENT:

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| Rodney Towne | Selectman |
| Dwight Lovejoy | Selectman |
| Christine Quirk | Selectman |
| Peter Flynn | Town Administrator |

Open Space Committee Chairman Ken Lombard, Library Director Sarah Chapman, Library Trustee Bill Gould, Town Clerk Irene Baudreau, Jay Marden, Carol Hess, Jed Callen, Gail and Randy Parker, Marilyn Taylor, Hollis Young, Candy Woodbury, Heidi Palmer and Brandy Mitroff were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00M beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Christine moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:
None.

C. APPOINTMENTS:

Item 1: Sarah Chapman-Library Director, Whipple Free Library-Library Updates of Activities: Library Director Sarah Chapman and Library Trustee Bill Gould were present to meet with the Selectmen to discuss Library activities as follows:

- Bill noted the trustees are working on a strategic three year plan and began with a community survey. 400 responses were received. The results have been compiled and are available. They were mostly positive and requested the library be open more hours or coordinate their hours with the Transfer Station. The trustees have been working on a survey topic at each trustee meeting and expect to complete the process in the fall.
- The trustees have been working with Emergency Management Director Dan MacDonald for the library to become a disaster relief site. They are working to get a grant for a generator.

Sarah reviewed a report of library activities she prepared for the Selectmen as follows:

- Today was one of the busiest days of the year as it was the first day of summer reading program signups. A great program is planned this year. A grant was received for a Hogwarts event being offered to children.
- Ancestry.com is now available at the library.
- A weekly electronic newsletter is now available from the library going to 200 people every week. All are invited to sign up to receive this.

- The Friends of the Library recently held a book sale. The proceeds are used to pay for museum passes offered from the library. Two new museum passes are available this year.
- Mary Girard is the new Assistant Director and Austin Clark now works for the library.
- A replacement book drop was delivered today as the old one was too small. The Foundation paid for this.
- More shelving was ordered and expected to arrive in July.
- The library has some concerns with aging technology equipment and the increasing price of the e-book consortium.

The Selectmen thanked Sarah and Bill for their work for the library.

Item 2: Irene Baudreau-Updates on Town Clerk's Office: Town Clerk Irene Baudreau was present to meet with the Selectmen to discuss Town Clerk's office activities as follows:

- Last year \$400 was approved to allow the Town Clerk's office to use InvoiceCloud to allow residents to register their vehicles on-line. The Town Clerk's office is working to get this set up.
- The new single check registration process was well received by the public and going smoothly.
- The office has received requests to begin processing registrations with credit and debit cards. The Selectmen requested this be researched.
- Town Accountant Karen Craven will begin training all Town Clerks to be able to make on-line bank transactions.
- There are currently 274 overdue dog licenses out of 1,350. This represents \$8,000 in revenue. Police Department Clerk Kathleen MacDonald has been calling residents asking them to register before the warrant process begins. The next step will be to prepare warrants for the Selectmen's signature and deliver them to the Police Department and decide when to begin serving them and apply civil forfeitures.
- The Town Clerks are preparing for the September 9 State Primary Election and November 4 General Election.
- New Town Clerk Kim Colbert is receiving training as she can and completing a previous commitment to the school. She will then be available for more training and classes.
- The Town Clerk's office experienced a problem with Avitar, as they were made aware that their software was not properly registering boats. This was discovered through the routine audit by the State. The problem has since been remedied.

Item 3: Per RSA 31:95(e)II Acceptance of Personal Property Donation of Property-3.038 Acres, Map 8, Lot 98: Rodney opened the Public Hearing at 7:26 PM to accept a personal property donation to the town of 3.038 acres at map 8, lot 98 from Gail Parker, Carol Hess, Hollis Young and Marilyn Taylor. Christine moved to accept the donation of a certain parcel of land, consisting of 3.038 acres, situated on the Westerly side of Cemetery Road in the Town of New Boston, more particularly bounded and described in Appendix A attached hereto and made a part hereof. Dwight seconded the motion. All were in favor. 3-0

Item 4: Special Ceremony-Signing Documentation of Transfer of Deed (Part of Map 8 Lot 98), by Donors and Selectmen: The Selectmen and grantors signed the deed and Jed Callen

notarized their signatures. The Conservation Commission Chairman will sign the deed tomorrow. The Public Hearing was closed.

D. OLD BUSINESS:

Item 5: Approval of the Public Minutes of June 2, 2014: The Selectmen reviewed the public minutes of June 2, 2014. Christine moved that the minutes be accepted as presented. Dwight seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

None.

F. OTHER BUSINESS:

Item 6: Town Administrator's Report:

- Rose Meadow/HUD Suit: No update.
- Riverdale Road Bridge: The town is working to get a copy of the bill signed by the governor for purchase of the land necessary for this project.
- Request for Proposals from Engineering Firms: The Committee will meet June 17 to review the proposals.
- Discussion and Legal Process re: Sale of Town Property: Peter will continue with the process of selling the Riley property. Open Space Committee Chairman Ken Lombard is present to discuss cleanup of the Mason property at map 14, lot 82. Ken said he spoke with Willard Dodge who volunteered an excavator and a dump trailer to demolish and remove the building. Mike Boyle also volunteered a large excavator. Transfer Station Manager Gerry Cornett suggested coordinating to borrow an empty rolloff from the Transfer Station to haul the debris away at the expense of approximately \$10,000. Ken noted the Open Space Committee and Conservation Commission are willing to pay for this for the benefit of wetland protection this property represents. The cleanup project is expected to take several weeks. Rodney wants it complete before winter. \$9,000 in taxes are owed on the property and if it is sold it would bring approximately \$2,500 per year in taxes as it is now. The town owns the property currently as it took it last year due to unpaid taxes. A small house could possibly be built on the current foundation. The garage foundation is cracked. Another lot that goes with this lot will be sold to make up the taxes owed.

Item 7: Selectmen's Reports:

None.

Public Forum: None.

Item 8: Request for Non-Public Session per RSA 91-A:3, II(c): Dwight made a motion to go into Non-Public session per RSA 91-A:3II(c) at 6:50 PM. Christine seconded the motion. The Board then polled the members- Dwight – yes, Christine – Yes, Rodney –Yes. The Board now entered non-public session..

Move to exit Non-Public Session: Dwight made a motion to exit Non-Public Session at 6:59 PM., with Christine seconding the motion. All were in favor. 3-0

ADJOURNMENT: Christine made a motion to adjourn the meeting at 7:00 PM., seconded by Dwight. All were in favor. 3-0

Meeting adjourned.

Prepared by Maralyn Segien